

WINDSOR TOWNSHIP BOARD OF SUPERVISORS  
June 1, 2009

1. The meeting of the Windsor Township Board of Supervisors was called to order at 7:00 p.m. by Chairman Paul Smith.

Those present: Paul Smith, Jan Smith, Dean Heffner, Attorney Charles Rausch, Jennifer Gunnet and Deanna Coble. See the attached list of citizens present.

2. The Pledge of Allegiance was recited.
3. On the motion of Jan Smith seconded by Dean Heffner, the minutes from the May 18, 2009 meeting were approved. Motion carried. Three votes yes.
4. The following items of correspondence were presented:
  - A. Mrs. Gunnet advised that any Form U applications that had been received from Modern Landfill would be on the counter in the rear of the room.
  - B. Mrs. Gunnet advised that she has received a request from the Tax Collector, Jill Heindel, asking that the Township change the existing ordinance that allows the tax collector to charge a fee for a duplicate tax bill. She stated that Mrs. Heindel is present and asked her to explain the changes that she would like to have made. Mrs. Heindel advised that the Ordinance is number 04-2-1 and she outlined the ordinance. She stated that she would like to collect a fee for those requesting a duplicate tax bill. She commented that she does not plan to pass this charge onto property owners, but rather builders and contractors who have multiple properties. Mrs. Heindel noted that it takes time to look up the bills, to print the duplicates and then there is the cost of postage.

Mr. P. Smith advised that if this change is made, it will be passed on for all future tax collectors. He asked if the ordinance could set a number on how many duplicate bills would require a fee to be paid. Mrs. Heindel stated that she would prefer it to be set at two. Attorney Rausch questioned if this fee is for the request for two bills on the same property or for two different properties. Mrs. Heindel stated that it would be for two properties. **On the motion of Jan Smith seconded by Dean Heffner, the Board approved the collection of a \$5 fee for a duplicate tax bill when requested for more than two parcels. Motion carried. Three votes yes.**
  - C. Mrs. Gunnet advised that she has received notification from Comcast that there will be changes to the channel lineup. She reviewed the changes that affect basic and digital cable.

5. Windsor Township Fire & Rescue Association – Barry Myers advised that the fire companies are still using the Bahn’s Mill Road Building for training purposes. He stated that he is still working on the knox box program. He noted that York Township is considering allowing key sharing.
6. York Area Regional Police Department – No one was present.
  - A. Mr. P. Smith advised that the Monthly Report for April is available for review.
7. Wayne Sechrist – Glass door at Bahn’s Mill Facility – Wayne Sechrist advised that he is interested in the glass doors at the Bahn’s Mill Road building. He commented that he has a building that he would like to put them on. He noted that he spoke with Mrs. Gunnet about the doors and is aware that the building must be kept secure. He has doors that he would replace these with. Mrs. Gunnet asked which doors he is interested in. Mr. Sechrist stated that one is the door that you entered to vote and the other is upstairs on the front of the building. Attorney Rausch noted that if they are worth less than \$1,000, they do not need to be bid. He asked Mr. Sechrist if he knew what their value is. Mr. Sechrist stated that he spoke with two different companies and was told that they would be considered scrap and estimated their value at \$35. Mr. J. Smith asked if he would consider purchasing the doors for \$50 each. Mr. Sechrist agreed. Mrs. Gunnet advised that she will contact the fire companies to let them know so that they will not be broken. She asked that he let her know when he would like to remove the doors. An invoice will be sent after the doors have been removed.
8. Solicitor:
  - A. Attorney Rausch did not have anything to report.
9. Public Works Building:
  - A. Herre Bros. – trench drains – Mrs. Gunnet advised that there are issues with the trench drains at the Public Works Building. Herre Bros. has responded with a letter stating that the engineer approved the concrete that was used so they do not feel that they are responsible for repairs. A copy of the letter has been forwarded to LSC Design. She added that both have been doing research and have been emailing back and forth but there has been no resolution. Mr. Heffner commented that if nothing is resolved soon, Attorney Rausch should become involved. It was noted that it should have been known if expansion joints were needed.
  - B. Fence – calcium chloride storage tanks – Mrs. Gunnet advised that in late winter, the calcium chloride tanks were vandalized. A hole was punctured in the hose and some material was lost. She stated that she has gotten a quote from Security Fence for a 6’ PVC fence and a 6’ chain link fence with privacy slats. The chain link fence was cheaper. She

asked if the Board would like her to get additional quotes. The Board advised that they would. Mr. Heffner commented that if the tanks were vandalized, the pumps could also be. Mrs. Gunnet advised that they had looked into this but the pumps are unable to run unless the electric is turned on in the building. Mr. J. Smith asked if she was sure it was vandalized. Mrs. Gunnet advised that based on the way it was sliced, it appeared to be vandalism. Mr. P. Smith noted that there were other cases of vandalism at the building.

#### 10. Other Business:

- A. Health Insurance – Plan Exclusions – Mrs. Gunnet advised that at the last insurance meeting, it was discussed about adding exclusions to the health insurance plans. The Board has a list of the items that could be considered. She stated that the items include unlawful acts, never occurrences, hazardous hobbies, gastric bypass and dialysis. She noted that the insurance administrator is not recommending excluding dialysis and feel that hazardous hobbies would be hard to regulate. Mr. Heffner agreed that hazardous hobbies would be hard to determine. Mrs. Gunnet advised that no changes need to be made but it would save the Township money if we included the exclusions.

Mr. J. Smith asked if you would exclude or put a cap on gastric bypass based on it being elective or medical. The Board agreed that it makes sense to exclude unlawful acts. Mrs. Gunnet advised that these exclusions are something to think about at this time. A decision can be made at a later date.

Joan Stewart, 3088 East Prospect Road, questioned why the Board would want to exclude insurance coverage for dialysis or gastric bypass. Mrs. Gunnet advised that dialysis is not recommended to be excluded because it is a service that is needed. She explained what gastric bypass is and noted that if the Board chose not to exclude it they could set a higher deductible.

#### 11. Unfinished Business:

- A. Panorama Hills Pump Station Update – Mrs. Gunnet advised that a meeting has been held and Robert Holweck will be present at the next meeting to discuss alternatives to the design. These changes could be a cost savings up front but may not be in the long term.
- B. Joint Stormwater Drainage Study – Mrs. Gunnet advised that grants will be awarded at the end of June.
- C. Verification of building setback compliance – Mr. Allison is working on this.

- D. Asbestos – Bahn’s Mill Road Building – Mrs. Gunnet advised that the asbestos will be removed on June 8<sup>th</sup>.
- E. Abbington – Speed reduction devices – Mrs. Gunnet advised that the devices will be delivered on June 15<sup>th</sup>. They will show us how to install and move them.
- F. Training for performance evaluations – There was no update.
- G. American Recovery & Reinvestment Act – Mrs. Gunnet advised that all three projects have been submitted. She stated that the Township needed to register with the U.S. Department of Energy to apply for funding for alternative fuel vehicles. It takes between two and four weeks for the registration to go through. As of now, we have not received our registration confirmation. She stated that the next round of grants will be available in September.
- H. Proposed Open & Confined Burning Ordinance (Draft #2) – DEP’s response – Mrs. Gunnet advised that the Board has a copy of the response from DEP. They were agreeable to the Township’s changes. Representatives from DEP are willing to meet with the Township residents and she asked if the Board had a preference when this meeting should be held. The Board agreed that they would like to wait until after the next Township newsletter is sent out to hold the meeting so that it could be advertised in it. Mrs. Gunnet asked if they would like to hold the meeting during a scheduled Board meeting or at a special time. She commented that she thought there would be a fair turnout. It was determined that dates would be checked with DEP before making a decision.

Gerald Miller, 830 Marvell Drive, stated that when the new draft was done, a sentence was omitted that he feels should not have been. He stated that it is Section B, Letter I. The Board reviewed the information. Attorney Rausch agreed that this section should be included. Mrs. Gunnet will check with DEP to make sure it is not an issue to add this section back in.

- I. Plaque – Public Works Building – Mrs. Gunnet passed a sample plaque for the Board to look at. She stated that one that would be 24” tall and 18” high would cost approximately \$1,500. It was discussed what information should be listed on the plaque and the Board agreed that all the primes should be listed. Mrs. Gunnet advised that she only obtained one quote just to get a ballpark figure. The Board asked her to obtain more quotes.
- J. Sale of diesel fuel tanks – Mrs. Gunnet advised that she sent an email to local municipalities to see if anyone would be interested in purchasing the fuel tanks. She stated that she asked for a response by June 10<sup>th</sup>. She added that if she does not receive any responses, she will advertise them.

12. Public comment – There was none.
13. Mr. P. Smith asked the Board if they had any comments. Neither Mr. Heffner nor Mr. J. Smith had any comments.

Mr. P. Smith advised that the vandalism report that Mrs. Gunnet created is very good.

Mr. P. Smith stated that there is a proposal before the State House of Representatives that would allow a sales tax that is created on a County level and split at the local government level. He commented that this may be a solution to not increasing real estate taxes. He asked Mrs. Gunnet to research this legislation to see if the Township should be in support.

Mr. P. Smith advised that he would like the Board's opinion of the Vehicle and Equipment Fund that was created at the end of last year. He stated that he thought that the purpose of the fund was for future use for equipment repairs and large purchases. He commented that if this is not the purpose of the fund, he would like to know. He stated that he feels some employees think that this fund was created as a petty cash fund to purchase miscellaneous pieces of equipment. Mr. J. Smith and Mr. Heffner agreed that the fund was created for emergency purposes.

Mr. P. Smith advised that the Board has been provided with additional information for the purchase of a skid loader. He stated that it is not included in the budget. He asked if the Board is supporting this purchase. Mr. J. Smith advised that he is opposed to the purchase since it was not included in the budget. Mr. Heffner agreed.

Mr. P. Smith advised that the Board has received an estimate from Cleveland Bros. for the repair and restoration of the CAT loader. The estimate includes about \$15,000 in parts and an additional \$5,000 for labor. Mr. J. Smith commented that when he reviewed the maintenance report for this vehicle, the last record was January 28, 2008 and only \$3,100 has been spent since January 22, 1999 most of which included filters, tires and batteries. He stated that based on this information, he feels that proper maintenance was not done on the equipment. Mr. P. Smith advised that he would like to know if this piece of equipment is needed before this much money is spent on it. He noted that he feels that the Highway Department will be able to make some of the repairs to help reduce the cost.

John Stewart, 3088 East Prospect Road, asked what is needed to be repaired. Mr. P. Smith advised that it is a list of about twenty items. He added that the loader is not used on the road much but rather as a yard machine. He noted that the Board is questioning some of the items listed. Mr. P. Smith stated that we need to make sure that the piece of equipment is needed and then go line by line on the list to see what can be repaired in house. Mr. J. Smith advised that he would like to know if there is any maintenance that was done to this piece of equipment that was not included on the list. Mrs. Gunnet stated that she will look into this.

14. On the motion of Jan Smith seconded by Dean Heffner, the bills were approved. Motion carried. Three votes yes.
15. The meeting of the Windsor Township Board of Supervisors recessed into an Executive Session at 7:41 p.m. to discuss possible litigation regarding the Bahn's Mill Road facility and will reconvene on Thursday, June 4, 2009 at 2:00 p.m. at the Windsor Township Public Works Building, 970 White Oak Road, Windsor.

Respectfully submitted,

Jennifer L. Gunnet  
Secretary

CITIZENS PRESENT

June 1, 2009

Gerald Miller	830 Marvell Drive York PA
Vera Miller	830 Marvell Drive York PA
Jack Stitz	316 Pleasant Corner Court Red Lion PA
John & Joan Stewart	3088 East Prospect Road York PA
Barry L. Myers	Yoe Fire Department
Yvonne Emenheiser	1027 Hastings Boulevard York PA
Allen Emenheiser	1027 Hastings Boulevard York PA
Gene & Bobbie Zimmerman	860 Zimmerman Road Red Lion PA
Wayne T. Sechrist	315 Zion Church Road Red Lion PA
Jill Heindel	Windsor Township Tax Collector
J. LaRue Harvey	142 Meadow Hill Drive York PA