

WINDSOR TOWNSHIP BOARD OF SUPERVISORS
PROPOSED 2026 PRE-BUDGET WORKSHOP

September 29, 2025

The meeting of the Windsor Township Board of Supervisors was called to order at 9:00 a.m. by Chairperson Kathy Kerchner.

Those present: Kathy Kerchner, Kim Moyer, Stan Saylor, Jennifer Gunnet, Kipp Allison, Jeremy Trout, Chris Shaffer, Joe Kerchner, Troy Dehoff and Mike Diehl.

There was a lengthy discussion on the proposed 2026 budget. Below is a listing of some of the matters discussed:

- With the sale of Abel Recon to Brubaker, lining of sewer mains and stormwater pipes may not get done this year. Different vendors with different processes are being investigated.
- The swale behind the Administrative Office was discussed. The swale will be more defined and possibly one bridge installed to assist with crossing the swale.
- It was noted that several employees will be retiring in 2026. A discussion was held on their replacement.
- The hiring of an additional Highway Department employee was discussed. It was noted that two (2) employees are tied up for a significant time mowing along Township roads and conducting leaf collection. Also, additional tasks were provided that would be able to be performed.
- Chris Shaffer presented draft job descriptions for positions at the Community Center. A discussion was held regarding full-time positions versus part-time positions to provide coverage during evenings and weekends.
- Jeremy Trout advised that the replacement of the Circle Drive bridge was included in the 2025 budget. However, the work was not performed as the cost estimate increased significantly after the budget was approved. The cost estimate is currently at \$600,000. Alternate options were discussed such as doing additional maintenance work, closing/removing the bridge or lowering the weight limit. It was noted that it is the vehicle operator's responsibility to not go over the bridge if their vehicle cannot meet the weight limit. Staff was asked to check with the York County Planning Commission to see if they could do traffic counts on Circle Drive. The consensus was that the bridge would not be replaced and that alternate options would be used.

The meeting recessed at 1:00 p.m. and was called back to order at 1:40 p.m.

- An increase to the Fire Tax was discussed. The current contracts with the volunteer fire companies expire at the end of 2026. The Board was given documentation showing what percentage of the contract costs are offset by the Fire Tax. When the Fire Tax was implemented, it was proposed to cover 35% of the contract costs. The fire company costs for 2025 will be very close to the 35%. It was the consensus to increase the Fire Tax from .25 mils to .35 mils beginning in 2026.

- Wage increases were discussed. A 3% increase was approved with some deviations due to position changes.
- The cost of health care will be increasing by 17.5% for 2026. There will also be a small increase for the dental insurance.
- It is not known yet if or what the police protection unit (PPU) cost increase will be.
- The donation to the Red Lion Ambulance and First Capital Ambulance will increase to \$60,000 for each.
- The 2026 Shelter Agreement was received from the SPCA which contains a cost increase.
- Donations to the South Central PA Search and Rescue as well as the York County Quick Response Team (QRT) will remain the same for 2026.
- It was noted that the telephone system at the Administrative Office will no longer be supported as of October 2025. Staff has been researching a Voice Over IP (VOIP) system. This will eliminate some of the phone lines coming into the building and will be able to be extended to the Community Center.
- Purchases for the Sewer Department were discussed.
- Mrs. Gunnet advised that each Board member has a copy of a letter from York Township advising that they have found that there has been a billing error since 2019 affecting all of the municipalities that have sewage flow through their mains. Our share for the 3rd and 4th Qtrs. 2024 and 1st and 2nd Qtrs. of 2025 is \$218,000. This will have a major affect on the 2025 budget as well as future budgets as they are calculating invoices for previous years. Additional information will be given to the Board as it is received.
- There was a discussion regarding adding left turn arrows at the intersection at Freysville. A traffic study was performed in 2023 and the warrants for left turn arrows were not met. It was agreed to have a study performed in 2026 and if warrants are met to apply for a Green Light Go grant.
- Various items were discussed for Building/Grounds as well as Recreation.
- The amount of liquid fuels funds for 2026 has not been received.
- The per ton price for salt for 2026 has decreased.

There was no public comment.

There were no Supervisor comments.

The meeting adjourned at 5:10 p.m.

Respectfully submitted,

Jennifer L. Gunnet
Secretary