WINDSOR TOWNSHIP BOARD OF SUPERVISORS
PROPOSED 2027 PRE-BUDGET WORKSHOP

September 22, 2026

The meeting of the Windsor Township Board of Supervisors was called to order at 9:20 a.m. by Chairperson Kathy Kerchner.

Those present: Kathy Kerchner, Kim Moyer (10:00), Stan Saylor, Jennifer Gunnet, Kipp Allison, Jeremy Trout, Deanna Coble, Chris Shaffer, Brady Fantom, Troy Dehoff, Mike Diehl and Ed Heindel.

There was a lengthy discussion on the proposed 2027 budget. Below is a listing of some of the matters discussed:

- It was noted that there are funds remaining from the DCED grant. There are several options for use of the funds.
- The Township has been advised that the Cooperative Purchases contract for salt has been changed for the 2026-2027 season. Previously municipalities were required to purchase 60% of the amount of salt that was listed in our contract. That amount has increased to 75%.
- Additional funds were requested for paving of roads so that the Township can stay ahead of having road issues. The Board was agreeable to $150,000 to be paid from the Capital Reserve Fund.
- It was noted that our efforts to collect delinquent sewer accounts is ongoing and effective. The water termination process is continuing quarterly. The sewer delinquency has been reduced from over $200,000 to approximately $30,000.
- There was a brief discussion on whether the Board was interested in implementing a Commercial sewer rate as the commercial sewage flows require more treatment. It was the consensus of the Board to look into this.
- Purchases from the Sewer Reserve Fund were discussed. Once new equipment is purchased, the current equipment will be sold on Municibid.
- The yearly replacement of computer equipment was discussed. It was noted that the computer equipment could be purchased with DCED funds if the vendor participates in COSTARS.
- Various building maintenance supplies such as mulch, diamond tex, etc. will need to be increased due to the Community Center.
- There was a discussion regarding the purchase of a couple pieces of equipment for the Highway Department. All of the current pieces would be sold on Municibid.
- The replacement of the Husson Rd. bridge was discussed. This bridge is shared with North Hopewell Township. At this time, North Hopewell Township is not able to include this in their budget. Jeremy Trout noted that the bridge is not at a critical point yet.
- The bridge on Circle Drive was also discussed. It was noted that it has not gotten worse. Structural plates were added and more could be added.
- An update was given for the Community Center. The IT vendor will soon have the necessary components. The batting cages are on order with a December installation as a

worse case scenario. The installer of the gymnasium floor was out earlier today and the issues with the floor are all fixable without affecting the line painting.

- Cleaning of the Community Center was discussed. Quotes have been received from a cleaning service to clean three or five times a week. This cost added to the cost of cleaning the Administrative Building and Public Works Building will exceed the bid requirement. Options were discussed which included the possible hiring of a full time or part time employee. It was asked that a one time a week cleaning on Fridays quote be requested. It was the consensus of all to proceed with a part-time employee to clean for the first year and re-evaluate at a later date.
- It was noted that new fire association contracts for 2027-2029 will be in effect. The current fire tax milage rate is .35 which generates approximately $400,000 a year. It was noted that there is an increase of $200,000 from 2026 to 2027 payments. The Board will be holding the line on real estate and fire tax milage rates. The donations to the two (2) ambulance services, Kaltreider-Benfer Library as well as the senior centers were discussed and increases suggested.
- The increase to the health care plan will be received next week. We are hopeful that the increase is less than in past years. If it is a significant amount, staff is to investigate an increase in the deductibles.
- Wage increases for 2027 were discussed as well as wages for the employees on probation.
- A stipend of $20.00 a month will be given to department heads who do not carry a Township phone.
- The improvements to Windsor Rd. that were suggested by Chief Damon were discussed. It was noted that since all of the suggestions were safety related that the information be passed on to the York Area Metropolitan Planning Organization (YAMPO) for inclusion in the Transportation Improvement Plan (TIP).
- Mr. Allison advised that our yearly computer needs meeting has not occurred. However, last year we were told that a new server would be needed.
- IT updates for the Board Room were discussed for the sound system. A quote for equipment to stream the meetings was also received. Ed Heindel advised that he is on the Board for the York County Solid Waste Authority where this was also discussed. It was their decision to not stream their meetings. The recordings would be subject to Right-To-Know and would need to be kept for five (5) years. It was the consensus of the Board to not move forward with streaming meetings.
- Mr. Allison advised that he recently has been approached about the possibly of naming/sponsoring pavilions and/or benches. The Board was receptive to this idea.
- The York County Solid Waste Authority will not be increasing their tipping fee which is $85.00/ton.
- Costs associated with construction of the Community Center will continue to be paid from the Solid Waste Fund.

Ms. Kerchner asked if there was any public comment.

Ed Heindel thanked the Board and advised that his intent was to watch the budget process. He did note that there were discussions on small items that should be left up to staff. He also advised that the use of certain terminology indicates that the Board and staff have concerns regarding spending.

There were no Supervisor comments.

On the motion of Kathy Kerchner seconded by Kim Moyer, the meeting adjourned at 3:21 p.m. Motion carried. Three votes yes.

Respectfully submitted,

Jennifer L. Gunnet
Secretary